

"This is only the scope of work for the project. For more information, interested parties should contact Procurement at purchasing@stp.gov to ensure receipt of a full project package, to be listed as a plan holder and to ensure any addenda to the project package are received."

The purpose of this Request for Proposal (RFP) is to obtain proposals from qualified Proposers

who are interested in providing water well maintenance and inspection services.

The Parish operates and maintains approximately forty (40) water wells. Each water well and the associated equipment require an annual inspection and maintenance:

- flow step test;
- verification of static and pumping levels;
- lubrication of electric motors/pumps;
- visual and manual inspection for excessive vibration;
- inspection of the alignment of the shaft at the coupling for well head pumps;
- verification of pre-lube system on water lubricated wells; or
- verification of oiling system on oil lubricated pumps; and
- collection of jar samples to check for sand producing wells.

A report for each well and associated equipment shall be submitted upon completion of the annual maintenance and inspection. The report shall detail the status of the well and the associated equipment, list all services performed and make recommendations for future maintenance and repairs. All services shall be coordinated with the Parish. All labor, supervision, materials, supplies equipment and transportation required to complete the services shall be included in the proposal.